

## Submitting a Rapid Request

1. Login to your [ILLiad account](#).

https://ufib.illiad.oclc.org/illiad/FUG/login.html

### University of Florida Interlibrary Loan

InterLibrary Loan is NOT intended as a substitute for buying your required textbooks. Most libraries will not lend them, and the loan period is roughly 4 weeks (much shorter than the school term). We reserve the right to cancel requests for textbooks.

[Enter your user information below.](#)

#### ILLiad Logon

\*Enter your UF-ID

Please use hyphen (e.g. 9999-9999)

\*Password

First-time patrons use **ill** as your password

[Forgot Password?](#)

2. In the left navigation menu under New Request, click on *Article*.

### University of Florida Libraries ILLiad

Choose an option from the choices below.

Active All Search

- Logoff
- Main Menu
- New Request**
  - Article**
  - Loan
  - Book Chapter
  - Conference Paper
  - Thesis
- View
  - Outstanding Requests
  - Electronically Received Articles
  - Checked Out Items
  - Cancelled Requests
  - History Requests
  - All Requests
  - Notifications
- Tools
  - Change User Information
  - Change Accounts
  - Change Password
- About ILLiad

#### Outstanding Requests

| Transaction | Type | Title | Author | Status |
|-------------|------|-------|--------|--------|
| No Requests |      |       |        |        |

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3. The highlighted fields (**Journal title**, **year**, **ISSN**) must be completed in order to be eligible for Rapid ILL. If the journal is abbreviated, use [abbreviations.com](http://abbreviations.com) to determine the full journal title.

**Article Request** \* Indicates required field

Enter information below and press the Submit Request button to send.

### Describe the item you want

|  |   |
|--|---|
| * <b>Title</b><br><small>Journal, Conference Proceedings, Anthology<br/>Please do not abbreviate title</small>                               | <input type="text"/>                    |
| * <b>Volume</b>  | <input type="text"/>                    |
| * <b>Issue Number</b>  | <input type="text"/>                    |
| <b>Month</b>   | <input type="text"/>                    |
| * <b>Year</b>  | <input type="text"/>                    |
| * <b>Inclusive Pages</b>   | <input type="text"/>                    |
| <b>ISSN/ISBN</b><br><small>International Standard Serial/Book Number<br/>If given will speed request processing</small>                      | <input type="text"/>                    |
| <b>OCLC Number</b><br><small>If given will speed request processing</small>  | <input type="text"/>                    |
| <b>Article Author</b>  | <input type="text"/>                    |
| * <b>Article Title</b><br><small>or Book chapter</small>   | <input type="text"/>                    |
| * <b>Not Wanted After Date</b><br><small>(MM/DD/YYYY)</small>  | <input type="text" value="09/08/2019"/> |
| <b>Will you accept the item in a language other than English?</b><br><small>If yes, specify acceptable languages in the notes field.</small> | <input type="text" value="No"/>         |
| <b>Notes</b> (please limit to 127 characters)  | <input type="text"/>                    |

### Where did you learn about this item?

|   |                      |
|---|----------------------|
| <b>Where did you find this item cited?</b><br><small>Examples are Dissertation Abstracts, Dialog (specify which database), or a specific journal or book.</small> | <input type="text"/> |
| <b>Date of the work that cited the item.</b>  | <input type="text"/> |
| <b>Volume number of the work that cited the item.</b>   | <input type="text"/> |
| <b>Pages where the item is cited.</b>   | <input type="text"/> |

4. Click Submit Request at the bottom of the page to finish.